

Application for Place of Public Entertainment Occupancy Permit Building Compliance



Form 15 - Building Regulations 2018 (Regulation 186)

I am an owner of Place of Public Entertainment

I am applying on behalf of the owner of Place of Public Entertainment (Agent)

Name: _____

Address: _____

Telephone: _____

Suburb: _____ Postcode: _____

Company Name: _____

Email: _____

**Attach written consent from venue owner to apply on their behalf.*

LAND OWNERSHIP DETAILS

Only if agent of owner listed above

Name: _____

Address: _____

Telephone: _____

Suburb: _____ Postcode: _____

Contact Person: _____

LAND / BUILDING DETAILS

In accordance with Section 54 of the Building Act 1993, I hereby apply for an occupancy permit for a place of public entertainment at:

Number: _____

Street/Road: _____

Suburb: _____

Describe type of Public Entertainment: _____

DATES AND TIMES OF ENTERTAINMENT

Dates and times: _____ Start: _____ Ending: _____

Hours of Occupancy: _____ From: _____ To: _____

RELEVANT BUILDING SURVEYOR'S DETAILS

Name: _____

Address: _____

Company Name: _____

Suburb: _____ Postcode: _____

Telephone: _____

Registration No: _____

DATES AND TIMES OF ENTERTAINMENT

Maximum People: _____ Participants: _____ Spectators: _____

Signature of Owner or Agent: _____ Date: _____

Please Note:

1. Please attach detailed site plan to scale not less than 1:500 showing layout and dimensions of all temporary structures; disabled access, entries, exits and pathways; toilet facilities; water fountains; first aid; crowd control; safety barriers, fire extinguishers; lighting for night time events; emergency evacuation areas; and certification and siting approval for temporary marquees over 100sq.m platforms over 150sq.m and seating banks for more than 20 people.
2. For multiple events please attach a list entailing full details of proposed events, dates and times.
3. In the event that an agent of the owner completes this form, the agent shall obtain written consent from the owner for agent to act on their behalf.

Privacy Collection Statement

The personal information collected on this form is for the purpose of enabling Council staff to process and assess an application for place of public entertainment occupancy and will be used solely for that purpose. This information will not be disclosed to any other person unless required by law. You may apply for access and/or amendment to your personal information if required by contacting Council's Freedom of Information Officer in writing.

Fee to be paid: \$3,006.50

Cost Code: (GL 19)